聖雅各福群會寶翠園幼稚園

2027/28 學年幼兒班(K1)入學申請注意事項

索取申請表格方法（不設申請表限額）：

1. 於本幼稚園網頁下載 www.sjsbelcher.org
2. 親臨本幼稚園索取

派發申請表格的日期及時段：

1. 日期：2025 年 11 月 1 日 至 2026 年 10 月 31 日
2. 時間：星期一至星期五（上午 8 時至下午 6 時）/
   星期六 （上午 8 時至下午 1 時）

遞交申請表格方法（不設限額收取入學申請表）：

1. 日期：2025 年 11 月 1 日 至 2026 年 10 月 31 日
2. 時間：星期一至星期五（上午 8 時至下午 6 時）/
   星期六 （上午 8 時至下午 1 時）
3. 遞交方法：親臨 / 郵寄至本幼稚園遞交申請表格
4. 報名費：港幣 40 元正(於遞交申請表格時一併收取)，無論申請成功與否，報名費概不退還

面見安排：

1. 本幼稚園會安排面見所有申請入讀幼兒班的兒童
2. 面見於 2026 年 11 月進行，本幼稚園會另函通知家長
3. 家長須陪同兒童參與面見
4. 以小組形式及個別面見
5. 在面見非華語兒童時，本幼稚園按需要為申請人安排翻譯服務，或家長和兒童由懂中文的親友陪同會面，協助溝通。如有需要，請致電 25427678 或電郵 beccc@sjs.org.hk 與本幼稚園聯絡

收生準則：

1. 面試表現
2. 申請人的兄弟姊妹現正在本幼稚園就讀
3. 如申請全日班學位，有家庭需要的申請人可獲優先考慮

（請留意由於學位所限，並非所有符合優先考慮的申請人均會獲取錄。）

取錄通知的安排：

本幼稚園將於 2026 年 12 月 11 日前以郵遞方式通知家長幼兒班取錄結果。

註冊安排：

1. 正選生：家長須於 2027 年 1 月 7 日至 1 月 9 日到本幼稚園辦理註冊手續，並須攜帶電子「註冊證」/「入學許可書」或印在電子「註冊證」/「入學許可書」上的二維碼的截圖及繳交註冊費。
2. 備取生：本幼稚園會以郵遞方式通知，請家長於指定日期到本幼稚園辦理註冊手續，並須攜帶電子「註冊證」/「入學許可書」或印在電子「註冊證」/「入學許可書」上的二維碼的截圖及繳交註冊費。
3. 家長請留意，如未能在指定的註冊日期攜帶有效的電子註冊文件或二維碼的截圖到校進行註冊，本幼稚園或未能為獲取錄兒童完成手續，因此家長務必於指定日期內向教育局申請相關註冊文件。
4. 註冊費為港幣 1,570。如有關兒童入讀本幼稚園，本幼稚園會於 9 月退回註冊費，但若家長於註冊後決定為子女轉校，請以書面通知本幼稚園。本幼稚園會儘快取消註冊手續，但註冊費將不獲退還。在完成取消註冊手續後，本幼稚園亦不會再為該兒童保留學位。

申請「幼稚園入學註冊證」

1. 在幼稚園教育計劃(「計劃」)下，每名可在本港接受教育的兒童只會獲發一張註冊文件，而所有參加計劃的幼稚園，只可取錄持有有效註冊文件的兒童。
2. 家長須於 2026 年 9 月至 11 月期間為其子女向教育局申請「幼稚園入學註冊證」(「註冊證」)。「註冊證」會於本年 9 月開始接受申請，屆時教育局會公布申請細則，並會在教育局網頁(http://www.edb.gov.hk/k1-admission_tc)上載詳情。如申請人在遞交申請時已提供全部所需資料及文件，教育局一般可在六至八個星期內完成審核，視乎家長遞交申請表格的方式(包括於教育局網頁填寫及遞交申請表格、透過「智方便」流動應用程式、郵遞申請表格或親臨教育局遞交申請表格)，教育局將以不同方式將電子「註冊證」發放給合資格接受計劃資助的申請人。如兒童可於本港接受教育但不合乎資格接受計劃資助而未能獲發「註冊證」，教育局會為有關兒童發出「幼稚園入學許可書」(「入學許可書」)，兒童可憑「入學許可書」註冊並入讀參加計劃的幼稚園，惟其家長須按註冊入讀之幼稚園的收費證明書繳付未扣減計劃資助前的全額學費。

備註：

1. 教育局幼稚園 K1 收生安排的中文網頁連結 (www.edb.gov.hk/k1-admission_tc)
2. 《幼稚園及幼稚園暨幼兒中心概覽》本校資料 (https://kgp2025.azurewebsites.net/edb/schoolinfo.php?schid=5877&lang=tc&district=central&category=&voucher=&ctype=&schoolno=&schoolname=&otherkeywords=)

查詢：

電話：2542 7678

電郵：beccc@sjs.org.hk

St. James' Settlement Belcher Kindergarten
Information on Admission to K1 Classes in the 2027/28 School Year

Collection of Application Forms (No quota):

1. Download the application form from our school's website: www.sjsbelcher.org
2. Obtain the application form in person.

Distribution Period:

1. Date: 1st November 2025 to 31st October 2026
2. Time: 8:00 a.m. to 6:00 p.m. (Mondays to Fridays); 8:00 a.m. to 1:00 p.m. (Saturdays)

Submission of Application Forms (No quota):

1. Period: 1st November 2025 to 31st October 2026
2. Time: 8:00 a.m. to 6:00 p.m. (Mondays to Fridays) ; 8:00 a.m. to 1:00 p.m. (Saturdays)
3. Parents can submit the completed application form to our school in person or by post.
4. Application Fee: HK$40 (to be collected together with the application form). The application fee is non-refundable, regardless of whether the application is successful.

Interview Arrangements

1. The school will arrange interview for all applicants.
2. Interviews will be conducted in November 2026. The school will inform parents of their child's interview schedule by post.
3. Parents should accompany their child for the interview.
4. Group and individual interviews will be arranged.
5. The school will provide a translator for non-Chinese speaking families during the interview or allow parents and their children to be accompanied by a Chinese-speaking relative to facilitate communication. Please contact us at 2542 7678 or email us at beccc@sjs.org.hk to inquire about the arrangements.

Admission Criteria

1. Interview performance
2. Whether applicant's sibling(s) are currently studying at our school
3. The applicant from families in need of a whole day session will be given priority consideration when applying for whole day classes.
   (Due to capacity limitations, please understand that not all applicants fulfilling the priority criteria will be guaranteed a school place.)

Announcement of Admission Results

The school will inform parents of the K1 admission results by post before 11th December 2026.

Registration Arrangements

1. Successful applicants: Parents should complete the registration procedures for their child from 7 to 9 January 2027 by submitting the e-RC / AP or screenshot of the QR code on the e-RC / AP to the school and paying the registration fee.
2. Applicants on the waiting list: The school will inform parents by post. Parents should complete the registration procedures for their child according to the specified date set by the school. Parents are required to submit the e-RC / AP or screenshot of the QR code on the e-RC / AP to the KG and pay the registration fee.
3. Please be reminded that if parents cannot submit a valid electronic registration document or screenshot of the QR code to the school during registration, the school may not be able to complete registration for their child. Hence, parents are required to submit application for the registration document to EDB within the specified period.
4. The registration fee is HK$1,570. Should parents decide to change school after registration, please notify the school in writing. The school will complete the de-registration as soon as possible but the registration fee will not be refunded. Upon de-registration, the school will no longer keep the school place for the child.

Application for the "Registration Certificate for Kindergarten Admission"

1. Under the Kindergarten(KG) Education Scheme (the Scheme), each child who can receive education in Hong Kong will only be issued a registration document and all Scheme-KGs can only admit children holding a valid registration document.
2. Parents are required to submit an application for the Registration Certificate for Kindergarten Admission (RC) to the EDB from September to November 2026. The RC will be open for applications in September 2026 and the EDB will announce and upload the details of application onto the EDB's website (http://www.edb.gov.hk/k1-admission_e) in due course. Upon receipt of the applications with all necessary information and documents provided, the EDB will generally take six to eight weeks to complete processing of the applications. Depending on the method of submission of application form (including completing and submitting e-application via EDB's website, applying through "iAM SMART" mobile app, mailing the application form by post and submitting the application form in person), EDB would issue the RC by different methods to applicants who are eligible for subsidy under the Scheme. If a child cannot obtain an RC as he / she can receive education in Hong Kong but is not eligible for receiving subsidy under the Scheme, EDB will then issue a Kindergarten Admission Pass (AP) to the child concerned for registration and admission to a Scheme-KG but the parents concerned are required to pay full school fees before deduction of subsidy under the Scheme as shown on the Fees Certificate of the KG to which the child is admitted.

Remarks

1. For details of the admission arrangements for K1 Classes, please visit the EDB's website (www.edb.gov.hk/k1-admission_e)
2. To learn more about us, please visit our website or the "Profile of KGs and KG-cum-Child Care Centres" website (https://kgp2025.azurewebsites.net/edb/schoolinfo.php?schid=5877&lang=en&district=central&category=&voucher=&ctype=&schoolno=&schoolname=&otherkeywords=)

Enquiry

Telephone no.: 2542 7678

E-mail address: beccc@sjs.org.hk